



# Washington State Society for Healthcare Engineering

## Board Meeting

October 14, 2014  
Yakima, Washington

State	Puget Sound	Eastern	Southwest
<input checked="" type="checkbox"/> Dave DeVous <b>President</b>	<input checked="" type="checkbox"/> Tom Nance <b>President</b>	<input checked="" type="checkbox"/> Eric Rogers <b>President</b>	<input checked="" type="checkbox"/> Keith Geary <b>President</b>
<input type="checkbox"/> Mike Chitwood <b>Secretary / Treasurer</b>	<input checked="" type="checkbox"/> Jim Mead <b>Secretary</b>	<input checked="" type="checkbox"/> Brad Jones <b>Secretary / Treasurer</b>	<input type="checkbox"/> Rich Newton <b>Secretary / Treasurer</b>
<input checked="" type="checkbox"/> Robert Blakey <b>Past President</b>	<input checked="" type="checkbox"/> Gary Nevius <b>Treasurer</b>	<input checked="" type="checkbox"/> Will Mackin <b>Past President</b>	<input checked="" type="checkbox"/> Dave DeVous <b>Past President</b>
<input checked="" type="checkbox"/> Eric Rogers <b>President Elect</b>	<input checked="" type="checkbox"/> Rob Pewitt <b>Past President</b>	<input checked="" type="checkbox"/> Curt McNeilly <b>President Elect</b>	<input checked="" type="checkbox"/> Marnie Boomer <b>President Elect</b>
<input checked="" type="checkbox"/> Geoff Glass Annual Conference Chair	<input checked="" type="checkbox"/> Michael Kimberlin <b>President Elect</b>	<input checked="" type="checkbox"/> Phil Kercher Alternative	<input type="checkbox"/> Keith Deline Alternate
<input checked="" type="checkbox"/> Phil Kercher ASHE Liaison	<input type="checkbox"/> David Bain Education Chair	<input type="checkbox"/> Guest	<input checked="" type="checkbox"/> Jose Diaz Education Chair
<input checked="" type="checkbox"/> Katie Bohocky Executive Director	<input type="checkbox"/> Tom Kelley Education Coordinator	<input type="checkbox"/> Guest	<input checked="" type="checkbox"/> Ray Tiedemann Guest
<input checked="" type="checkbox"/> Heather Warner Conference Services	<input type="checkbox"/> Guest		
<input checked="" type="checkbox"/> Kevin Kajita Advocacy Chair			
<input checked="" type="checkbox"/> Ben Myers Communication Chair			
<input checked="" type="checkbox"/> John Williams, DOH Guest			

President Dave DeVous opened the meeting at 3:10 pm and welcomed all attendees, a quorum was established. President DeVous asked the attendees to introduce themselves.

### **ADMINISTRATIVE**

#### Approval of **Minutes**

- August 22<sup>nd</sup>, 2014 Minutes accepted with corrections to attendance.
- April 23<sup>rd</sup>, 2014 Minutes accepted as written, with no corrections.

#### **Department of Health, 2014 FGI Guidelines Updated**

- John Williams discussed and reviewed the changes & updates of proposals to the 2014 FGI Guidelines. Mr. Williams asked the Board to review the 2014 FGI Guidelines and submit comments and/or issues with the new 2014 FGI Guideline proposals by November 17<sup>th</sup>, 2014, the public comment period deadline.

#### **Financial Update** – Mike Chitwood

- No report as Mike Chitwood was not present.
- Dwyer, Pemberton & Coulson have completed and submitted our 2013 financial review.

The Board discussed conference scholarships. Not all scholarships have utilized in past; we expect more utilization due to many facility travel fund constraints. Board unanimously accepted the financial report.

#### **Bylaw Changes** – Jim Mead

- Jim reviewed potential changes & updates to the ByLaws. These changes consisted of:
  - New eligibility requirements for President Elect nominations.
  - Each Chapter to nominate a member to participate on the Pete Peterson Scholarship Fund & Mac McKenzie Board of Directors.
  - Retired members – required to pay dues? Retired Professional members can serve on the Board of Directors.
- Jim will send out the proposed ByLaw changes to the Board for review and comments before the next Board meeting.

### **Mac McKenzie Scholarship**

- 6 Scholarships are being offered to WSSHE Professional members to attend the Certified Energy Manager (CEM) Fast Track Prep Course & Exam on October 22 – 24, 2014 at \$750 each.
- The Board discussed increasing the number of scholarships offered. The Board would like to research the necessary steps to increase the number of scholarship to 10 with the IRS.

### **ADVOCACY & NETWORKING**

#### **Advocacy – Kevin Kajita**

- Kevin discussed concerns regarding the new proposals to the 2014 FGI Guidelines with the Board and John Williams, DOH.

#### **ASHE Liaison – Phil Kercher**

- Phil reported ASHE is in good standings.

### **GROWTH**

#### **Annual Conference – Heather Warner**

- Heather reported the 2014 Annual Conference is one of the largest Conferences to date with 415 attendees and 86 Technical Exhibitors.

#### **Education – Robert Blakey**

- Robert discussed the reduction of tuition to \$750 for Professional members attending the Certified Energy Manager (CEM) fast track prep course & exam on October 22 – 24, 2014. Currently 5 registrants. WSSHE will fund 6 attendees. Minimum of 15 attendees.
- Future education will have a reduction of Professional membership tuition to max out at \$750. Off set cost by raising Associates costs. New member benefit.
- Certified Healthcare Facility Manager (CHFM) review course and exam on October 20 – 21, 2014 has 21 registrants. Some attendees did not get their exam information in on time, but will still sit through the course.

### **COMMUNICATION**

#### **Chapter Reports**

Remember to check the state website for upcoming programs.

#### **Southwest**

- September 5 Military themed Golf Tournament was a success. Making \$3,2000 and donating \$5,000 to the Mac McKenzie Scholarship Fund. The Chapter thanked Jose Diaz as an essential role in the Golf Tournament success.
- Marnie Boomer is now the President Elect. Changes to bank accessing.
- November education event will be held on November 12<sup>th</sup>, 2014.

#### **Puget Sound**

- Reported great educational all day events with 35-36 attendees. 1/3 or more Professional members.
- 2014 Golf Tournament was a successful event.
- Annual Holiday Party & Auction will be held Thursday December 4<sup>th</sup> at the Hollywood Schoolhouse.

#### **Eastern**

- 183 members (99 Professional and 84 Associate).
- Next meeting will be held December 5<sup>th</sup> at McKinstry offices.
- Donating \$5,000 to PPSF.

#### **Open Agenda**

- Board member assignments of speaker introductions for tomorrow's Annual Conference.
- Board surprised David DeVous with logo'd and themed shirts for Annual Conference attendee gifts.

**Adjourned: 5:02 pm**