

Washington State Society of Health Care Engineering

Board Meeting

2 October 2012

Spokane Washington

State	Puget Sound	Eastern	Southwest
<input checked="" type="checkbox"/> Ben Meyers President	<input checked="" type="checkbox"/> Kevin Kajita President	<input checked="" type="checkbox"/> Tim Heidlebaugh President	<input type="checkbox"/> Dave DeVous President
<input checked="" type="checkbox"/> Mike Chitwood Secretary / Treasurer	<input type="checkbox"/> Dianne Munroe Secretary	<input checked="" type="checkbox"/> Brad Jones Secretary / Treasurer	<input checked="" type="checkbox"/> Rich Newton Secretary / Treasurer
<input checked="" type="checkbox"/> Geoff Glass Historian	<input type="checkbox"/> Robert Blakey Past President	<input checked="" type="checkbox"/> Ben Meyers Past President	<input checked="" type="checkbox"/> Rich Newton Past President
<input checked="" type="checkbox"/> Phil Kercher ASHE Liaison	<input checked="" type="checkbox"/> Gary Nevius Alternate-Treasurer	<input type="checkbox"/> Don Kilgore Alternate	<input checked="" type="checkbox"/> Keith Deline Alternate
<input checked="" type="checkbox"/> Heather Warner Conference Services Mgr	<input checked="" type="checkbox"/> Rob Pewitt Alternate-Pres. Elect	<input type="checkbox"/> Alternate-Pres. Elect	<input type="checkbox"/> Dara Darsow Education Coor.
<input checked="" type="checkbox"/> John Williams, DOH Guest	<input checked="" type="checkbox"/> Lianna Collinge, WSSHE Guest	<input checked="" type="checkbox"/> Will Mackin Pres. Elect	<input checked="" type="checkbox"/> Jim Mead Guest

President Ben Meyers opened the meeting at 3:10 pm and welcomed all attendees.

Administrative

Approval of Minutes

- **Motion:** Gary Nevius to approve. Second: Will Maekin **Approved**

Reward & Recognition

- Recognized Keith Deline for his leadership award and AMI for ALL they do for WSSHE and the Board.

Update from AMI - **Lianna Collinge**

- Lianna presented charts with 5 years of data that depict WSSHEs growth in membership, operating funds, and conference attendance. She also presented a draft policy regarding the association carrying credits and debits.

Annual Conference Update - **Heather Warner**

- There will be 94 booths and over 400 attendees with about 170 registrants.

Financial Update - **Mike Chitwood**

- Presented the balance sheet through August 2102. Also discussed our A/R aging report and a draft policy written by AMI to address a time line that WSSHE will carry these credits and debits.

Motion by Gary Nevius to accept the draft policy as presented by AMI and adopt as written. Second: Phil Kercher. **Passed**

Bylaws – **Jim Mead**

- A document will be presented to the membership for a vote after a couple of final edits.

Advocacy & Networking

DOH – **John Williams**

- The DOH has around a 1,000 active projects with about 120 submissions each month. They are projecting their busiest year in 2012 in spite of the current economy.

Advocacy Report – **Kevin Kajita**

- John Williams will compile a list of issues detailing the salient points and their impact on us.
- WSSHE can provide financial support to offset member's costs in their advocacy efforts. We can offer a stipend for travel (flat fee) with clear records and receipts and notation that the expense is in support of our mission.
- **Motion** by Gary Nevius to set the travel stipend for all meeting participation expenses of up to a maximum of \$250 for registered attendees to participate in the International Code Council advocacy hearings in Portland, October 25 – 27, 2012. Second: Tim Heidlebaugh **Passed**
- UST Training: Everyone with over site responsibility for underground storage tanks must be "certified". There are several levels of certification. Class "A" level requires 8 hours of training; "B" and "C" are less onerous.

ASHE Liaison Report – **Phil Kercher**

- Everything is going well with ASHE and advocacy.

Growth

Scholarship Updates:

- Mac MacKenzie – **Jim Mead**
- The application has not been approved. There are apparently no outstanding issues. Expect approval within 90 days.
- Pete Peterson – **Jim Mead**
- We have awarded 6 scholarships.

Communication

Communication Chair – **Ben Meyers**

- Expect several flashes in coming weeks

WSSHE Chapter Reports

- Check the web site for information regarding chapter meeting schedule and education plans.

Southwest – **Rich Newton**

- Very successful golf tournament. We were able to book the entire course.

Puget Sound – **Kevin Kajita**

- Also very successful tournament that awarded proceeds to the Pete Peterson scholarship.

Eastern – **Tim Heidlebaugh**

- Would like to see more full members and staff attend training sessions and meetings.

Next Meeting: February 8, 2013 11:30 am at the Bar 14 Restaurant in Ellensburg

Adjourned: 4:57 pm