

# Washington State Society for Healthcare Engineering Board Meeting

April 23, 2014  
Chelan, Washington



State	Puget Sound	Eastern	Southwest
<input checked="" type="checkbox"/> Dave DeVous <b>President</b>	<input checked="" type="checkbox"/> Tom Nance <b>President</b>	<input checked="" type="checkbox"/> Eric Rogers <b>President</b>	<input type="checkbox"/> Scott Clark <b>President</b>
<input checked="" type="checkbox"/> Mike Chitwood <b>Secretary / Treasurer</b>	<input checked="" type="checkbox"/> Jim Mead <b>Secretary</b>	<input checked="" type="checkbox"/> Brad Jones <b>Secretary / Treasurer</b>	<input type="checkbox"/> Rich Newton <b>Secretary / Treasurer</b>
<input type="checkbox"/> Geoff Glass Historian	<input checked="" type="checkbox"/> Rob Pewitt <b>Past President</b>	<input checked="" type="checkbox"/> Will Mackin <b>Past President</b>	<input checked="" type="checkbox"/> Dave DeVous <b>Past President</b>
<input checked="" type="checkbox"/> Phil Kercher ASHE Liaison	<input checked="" type="checkbox"/> Robert Blakey Past State President	<input checked="" type="checkbox"/> Curt McNeilly President Elect	<input checked="" type="checkbox"/> Keith Deline Alternate
<input type="checkbox"/> Lianna Collinge Executive Director	<input checked="" type="checkbox"/> Michael Kimberlin Education Coor.	<input type="checkbox"/> Education Coor.	<input checked="" type="checkbox"/> Jose Diaz Education Coor.
<input checked="" type="checkbox"/> Heather Warner Conference Services	<input type="checkbox"/> Guest	<input type="checkbox"/> Guest	<input checked="" type="checkbox"/> Keith Geary Guest
	<input type="checkbox"/> Guest	<input type="checkbox"/> Guest	<input checked="" type="checkbox"/> Kevin Kajita Guest

President Dave DeVous opened the meeting at 3:10 pm and welcomed all attendees, a quorum was established. President DeVous asked the attendees to introduce themselves.

## **ADMINISTRATIVE**

Approval of **Minutes**

- With no corrections, the Board approved as written.

## **Financial Update** – Mike Chitwood

- Mike reviewed the financial status through March 31 2014: Total Assets \$ Net income YTD \$
- The Board discussed conference scholarships. Not all scholarships have utilized in past; we expect more utilization due to many facility travel fund constraints. Board unanimously accepted the financial report.

## **Bylaw Changes** –

- No update. A potential change may arise out of the scholarship discussion.

## **Mac McKenzie Scholarship** – Jim Mead

- Jim reported a large deposit to the fund. The Board discussed the number of scholarships offered and the funding level. President DeVous will call a meeting of select members to discuss in more detail.

## **ADVOCACY & NETWORKING**

**Advocacy** – Kevin Kajita

- Reported that 2012 Life Safety Code will be formally adopted on July 1, 2014. He reminded the attendees about the value of the Categorical Wavers and that they must be accepted by the Environment of Care Committee. The facility must announce the use of categorical wavers at the opening conference.

**ASHE Liaison** – Phil Kercher

- Phil reminds the Board to create enthusiasm to attend the upcoming annual conference in Yakima. He proffered the idea of including Oregon in the Region 10 conference next year.

## GROWTH

### Annual Conference – Yakima

- The education committee will meet after this semi-annual conference to discuss potential topics and presenters for the Yakima annual.

### HCC/CHC Program at Renton Tech

- Robert discussed the proposed cost structure and benefits for the various classes that will be offered.
- **Motion: Will Mackin made a motion to approve the proposed fee schedule. Seconded by Kevin Kajita. Passed.**

## COMMUNICATION

### Chapter Reports

Remember to check the state website for upcoming programs.

#### **Southwest**

- Another golf outing is scheduled for September 5. This event had grown in popularity since its inception.

#### **Puget Sound**

- Reported on the great education session on new codes associated with elevators and humidity in operatory suites.

#### **Eastern**

- They have resolved the federal withholding issue. Reported on heat recovery educational session and the discussion around which fluid is best suited.

### Open Agenda

- Robert Blakey proposed the Board explore options for the Thursday evening social event. We have outgrown the venue and the cost has become onerous. Jose Diaz and Heather Warner committed to research options. Robert will report at the next Board meeting.
- Rob Pewitt reported on efforts to engage the Puget Sound chapter to use social media. The initiative is to push information to members, then refer them back to the web site. If successful, expand to statewide.
- Robert Blakey presented the desire to have the State make a deposit to the Pete Peterson Scholarship fund.
- **Motion: Robert Blakey motioned for the State to make a \$2,000 deposit to the Pete Peterson Scholarship fund. Seconded by Brad Jones. Passed**

**Adjourned: 4:40 pm**