

# Washington State Society for Healthcare Engineering Board Meeting

August 22, 2014  
Ellensburg, Washington



State	Puget Sound	Eastern	Southwest
<input checked="" type="checkbox"/> David DeVous President	<input checked="" type="checkbox"/> Tom Nance President	<input checked="" type="checkbox"/> Eric Rogers President	<input checked="" type="checkbox"/> Keith Geary President
<input type="checkbox"/> Mike Chitwood Secretary / Treasurer	<input checked="" type="checkbox"/> Jim Mead Secretary	<input checked="" type="checkbox"/> Brad Jones Secretary / Treasurer	<input checked="" type="checkbox"/> Rich Newton Secretary / Treasurer
<input type="checkbox"/> Geoff Glass Historian	<input checked="" type="checkbox"/> Rob Pewitt Past President	<input checked="" type="checkbox"/> Will Macklin Past President	<input checked="" type="checkbox"/> David DeVous Past President
<input checked="" type="checkbox"/> Phil Kercher ASHE Liaison	<input type="checkbox"/> Robert Blakey Past State President	<input checked="" type="checkbox"/> Curt McNeilly President Elect	<input type="checkbox"/> Keith Deline Alternate
<input type="checkbox"/> Lianna Collinge Executive Director	<input type="checkbox"/> Michael Kimberlin Education Coor.	<input type="checkbox"/> Education Coor.	<input checked="" type="checkbox"/> Jose Diaz Education Coor.
<input checked="" type="checkbox"/> Heather Warner Conference Services	<input type="checkbox"/> Guest	<input type="checkbox"/> Guest	<input type="checkbox"/> Guest
	<input type="checkbox"/> Guest	<input type="checkbox"/> Guest	<input type="checkbox"/> Guest

President David DeVous opened the meeting at 11:30 am and welcomed all attendees, a quorum was established. President DeVous asked the attendees to introduce themselves.

## ADMINISTRATIVE

### Approval of Minutes

- No Minutes from April 22, 2014 were there to review, David to present to Board at Fall Conference.

### Financial Update – Mike Chitwood

- Mike was not in attendance and did not send a report.
- AMI had received and forwarded to David the Draft report of the financial review by Dwyer Pemberton & Coulson regarding their analysis of our financials including our 990 submittal to the IRS. This was sent by David to all Board Members for their review.

### Bylaw Changes –

- No update. A potential change may arise out of the scholarship discussion.

### Mac McKenzie Scholarship – Jim Mead

- Jim reported a large deposit to the fund. The Board discussed the number of scholarships offered and the funding level.
- Ray Tiedemann has retired and we need to have a conversation with him regarding his plans.

## ADVOCACY & NETWORKING

### Advocacy – Kevin Kajita

- He reminded the attendees about the value of the Categorical Wavers and that they must be accepted by the Environment of Care Committee. The facility must announce the use of categorical wavers at the opening conference.
- DOH considering the adoption of the 2014 FGI Guidelines. Comment period is open. Look for more to come from CRS.
- Pharmacy change relating to USP 797 is coming in October.

### ASHE Liaison – Phil Kercher

- Phil reminds the Board to create enthusiasm to attend the upcoming annual conference in Yakima.
- Some discussion regarding a regional meeting occurred. Oregon is booked for 2015. Eric to reach out to them.

## **GROWTH**

### **Annual Conference** – Heather Warner

- Heather reported that we are doing great with booth sales, but we need more sponsors. She was optimistic that sponsors were waiting until the last minute.
- Jim and Ruth to purchase prizes. Board approved \$4k.
- Chelan Conference social event has outgrown the current location. We need to look to other locations that can handle the current size of our members and guests.

### **EDUCATION** – Robert Blakey

- Robert was away at a DOE Conference and was unable to attend. David spoke with Robert and provided a brief report on classes that Robert was putting together, CHFM and CEM courses, details to follow in the near future.

## **COMMUNICATION**

### **Chapter Reports**

Remember to check the state website for upcoming programs.

#### **Southwest**

- Golf outing is scheduled for September 5. This event has grown in popularity since its inception. This one is slated to be the largest to date!

#### **Puget Sound**

- Reported on the great education session, ½ day on Challenges between Project Management and Ops. Formed a committee on New Member and Retention, rollout in fall.

#### **Eastern**

- Eric Rodgers reported that their Education session at their meetings had been great including one on NFPA 101 and a review of an \$8 mil ESCO Project at Curtis's facility.
- \$5k donated to PPSF!

### **Open Agenda**

- Board agreed that all communications to WSSHE members need to be cleared through Chapter Presidents or State. Some communications had not been properly vetted and suspect improper use of member list.
- PPSF – Board approved funding for more scholarships... 7 have been approved so far.
- Honorary Members – Jim to check on details.