

# Washington State Society for Healthcare Engineering

## Board Meeting

September 10, 2013  
Tacoma, Washington



State	Puget Sound	Eastern	Southwest
<input checked="" type="checkbox"/> Robert Blakey <b>President</b>	<input checked="" type="checkbox"/> Rob Pewitt <b>President</b>	<input checked="" type="checkbox"/> Will Mackin <b>President</b>	<input checked="" type="checkbox"/> Dave DeVous <b>President</b>
<input checked="" type="checkbox"/> Mike Chitwood <b>Secretary / Treasurer</b>	<input type="checkbox"/> <b>Secretary</b>	<input checked="" type="checkbox"/> Brad Jones <b>Secretary / Treasurer</b>	<input type="checkbox"/> Rich Newton <b>Secretary / Treasurer</b>
<input type="checkbox"/> Geoff Glass Historian	<input checked="" type="checkbox"/> Kevin Kajita <b>Past President</b>	<input checked="" type="checkbox"/> Tim Heidlebaugh <b>Past President</b>	<input type="checkbox"/> <b>Past President</b>
<input checked="" type="checkbox"/> Phil Kercher ASHE Liaison	<input type="checkbox"/> Gary Nevius Alternate-Treasurer	<input checked="" type="checkbox"/> Eric Rogers Alternate-Pres. Elect	<input type="checkbox"/> Keith Deline Alternate
<input checked="" type="checkbox"/> Lianna Collinge Executive Director	<input type="checkbox"/> Tom Kelly Education Coor.	<input type="checkbox"/> Ben Myers Past State President	<input type="checkbox"/> Jose Diaz Education Coor.
<input checked="" type="checkbox"/> Heather Warner Conference Services	<input checked="" type="checkbox"/> Tom Nance Guest		
	<input checked="" type="checkbox"/> Jim Mead Guest		

President Robert Blakey opened the meeting at 3:35 pm and welcomed all attendees, a quorum was established. President Blakey thanked all leaders for a good year.

### **ADMINISTRATIVE**

#### Approval of **Minutes**

- With no corrections, the Board approved as written.

#### **Financial Update** – *Lianna Collinge*

- Lianna reviewed the financial status through August 31 2013. Total Assets \$ Net income YTD \$
- Puget Sound Golf expenses still coming, to be reported with all other chapter data September 30. Discussion of ASHE dinner expense. Board requested a separate line item. Attendees noted that ISKE will pay for the next one. Board unanimously accepted the financial report.

#### **Board Member Manuals** – *Gary Nevius*

- No update in Gary's absence.

#### **Mac McKenzie Scholarship**

- Eight scholarships approved

### **ADVOCACY & NETWORKING**

#### **Region 10 update** – *Robert Blakey*

- Keith Deline has been formally approved as our Region 10 representative. WSSHE is appreciative and proud as this is a large time commitment.

#### **Advocacy** – *Kevin Kajita*

- Reported that 2014 will see continued code changes.

#### **ASHE Liaison** – *Phil Kercher*

- Kudos to Keith Deline. Ben Meyers is our emerging leader. Applaud Art Kjos on his candidacy. Discussion on how to recognize Art's long-term dedication. Perhaps establishing a "Legacy" award in his name.

### **GROWTH**

#### **Annual Conference** – Tacoma

- Everything is ready for the conference. Excellent programs and 470 preregistered. Phil ensured Board members were assigned speakers to introduce.

#### **Outreach & Education Update**

- Puget Sound Chapter has a new webinar to distribute; hoping to produce 4 per year. Southwest Chapter has a project planned for November. Eastern is working on a program for early December..

### HCC/CHC Program at Renton Tech

- Lianna reported that registration has exceeded expectations! We estimated a total of 70 for both courses and are already over 120! Lianna estimated more than 165m with a large percentage from out of state.. This demonstrates the desire for professionally produced education. The programs seem to be self-sufficient and are the only ones in the Pacific NW. Robert volunteered to serve as extra course organizer through 2014 if the Board wants to continue to offer future CFM and CHPM courses

### COMMUNICATION

#### Chapter Reports

Remember to check the state website for upcoming programs.

#### **Southwest – David DeVous**

- Recently completed the golf tournament; very well attended by 96 players, compared to 74 in 2010. Great mix of attendees.

#### **Puget Sound – Rob Pewitt**

- The chapter had a great year. Have several education programs planned for the balance of the year. They are grooming future leadership. Holiday party is scheduled for December 5<sup>th</sup>.

#### **Eastern – Will Mackin**

- The September 6<sup>th</sup> educational session was well attended. Good leaders coming up.

### SPECIAL BUSINESS

**Rescind Motion:** Motion to waive registration for WSSHE State board members as defined in WSSHE State Bylaws to attend Annual/Semi Annual conferences, only after request and submittal to person's employer to pay fees and having been denied.

- Motion: Dave DeVous moved to rescind. Second: Brad Jones. Approved

**Rescind Motion:** Motion to waive the registration to attend Annual/Semi Annual conferences for the President or their designee of Region 10 ASHE Chapters and the Region 10 ASHE representative, only after request and submittal to person's employer to pay fees and having been denied.

- Motion: Dave DeVous moved to rescind. Second: Eric Rogers. Approved

Discussion of "Consortium Account" ~ Lianna (AMI)

- The consortium account applies only to the Region 10 representative and applies to funding. Would be driven by Region 10 group members. Consider for future,

**Option for Consideration:** Amendment to TRAVEL AND EXPENSE REIMBURSEMENT POLICY WASHINGTON STATE SOCIETY FOR HEALTHCARE ENGINEERING (Item 2) to specifically include the Annual and Semi-annual Conferences as official Board functions.

- Motion: Robert Blakey moved to add language to include the semi-annual and annual (board members, committee chairs, and invited guests only). Second: Dave DeVous. Approved

**Option for Consideration:** Amendment to "BOARD OF DIRECTORS AND COMMITTEE CHAIR POLICY WASHINGTON STATE SOCIETY FOR HEALTHCARE ENGINEERING" to specifically require Board Members attendance at the Annual and Semi-annual Conferences (unless sick, etc.).

- Motion: Will Macklin moved Second: Brad Jones Approved

**Option for Consideration:** Amendment to 2013 STRATEGIC PLAN to specifically include a "Region 10 Forum" at all Annual and Semi-Annual Conferences going forward. Attendance would be requested by the Region 10 ASHE Representative and the President (or designee) of each Region 10 State Chapter.

- Motion: To add language to Goal 2 paragraph F to invite Region 10 Director and president of each of the region 10 state chapters. Moved: Robert Blakey Second: Tom Nance. Approved

**Next Meeting Date: January 31, 2014 at 11:30 in Ellensburg at the Bar 14 Ranch Restaurant**

**Adjourned: 5:40 pm**