

Washington State Society for Healthcare Engineering

4th Quarter Eastern Chapter Meeting - Minutes

Yakima Memorial Hospital

2811 Tieton Dr.

Yakima WA, 98902

(509)575-8000

Ron Urlacher

December 9th, 2016

10:00 AM – 2:00 PM

Administrative

1. Call to order
2. Attendees

Name	Facility / Organization
Richard Milliron	Memorial
Gene Medeiros	YMM
Debbra Henze	ThyssenKrupp Elevator
Dan Eagle	Providence Sacred Heart
Brad Jones	Comprehensive Healthcare
Craig Rutledge	LSS Life Safety Services
Heidi Young	LSS Life Safety Services
Ron ?????	Virginia Mason Memorial
Ben Janes	Allegion

3. Approval of June meeting minutes (September Indians Game no minutes only rain)
4. Dan Eagle Introduced as the 2017 Eastern Chapter President
5. Treasurer's Report
 - Eastern Chapter Account balance as of November 25, 2016, is \$ 31,400.51
 - Membership information – Eastern 175 members (93 associate - 81 professional & 1 Retired)
6. 2017 Meeting Dates and Locations-The (TBD) Friday in the quarter of month and each host is also responsible for the Educational Subject.
 - *March* *Open*
 - *June* Ron Urlacher, Yakima Memorial Hospital
 - *September* *Open*
 - *December* Ben Myers, Providence Sacred Heart
7. News Line Article Submissions –Please keep in mind all members can submit news articles and they only need to be a couple of paragraphs. These articles can be related to anything to do with Health Care Facilities Management that you feel our members may find valuable. **(going forward all news line articles will presented at each meeting by either the author or incoming president)**
 - *March* Dan Eagle, Providence Sacred Heart
 - *June* Heidi Young, LSS
 - *September* Brad Jones, Comprehensive Mental Health
 - *December* Ben Janes, Allegion

Advocacy and Networking

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- State Board Updates-Brad Jones
 - Reported on the 2017 Region 10 Fall Conference Planning meeting held in Spokane
 - Reported on proposed bylaw changes – Survey Monkey will be used for members to vote on the changes
 - Fall education will cover Infection Prevention
 - WSSHE logo has been trade marked
- ASHE Advocacy / Liaison Update-Brad Jones
 - Keith Deline provided a report that Brad Jones read at the meeting
 - Energy 2 Care (tool kit)
 - Development of manual to identify future leaders
- WSSHE Spring Symposium – April, Chelan
 - Incoming President Picks the topic
- ASHE/WSSHE Annual Conference and Technical Exhibition – Will be a Region 10 Conference in Spokane 2017 – Dates are October 17th – 20th

Growth and Communication

1. WSSHE –2017

- *WSSHE 2017 State President Keith Geary from the Southwest Chapter*

2. WSSHE Scholarships;

- Future funding for scholarship funds on an annual basis at 2.5K to be taken directly from Eastern Chapters bank account.

Mac McKenzie Scholarship Fund

The scholarship is open to members wishing to further their education. There are **six (6) \$750 education scholarships** available each academic year, running from September through August. **No due date for scholarship applications, open until the awarded amounts are reached.**

Pete Peterson Scholarship Fund

The purpose of the Scholarship Fund will be to assist WSSHE Full Members to be able to attend conferences and educational meetings that they might not be able to due to financial restrictions.

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At the beginning of the year the Chapter Board shall meet and decide the amount of the funds, the number of awards to be given, and the individual amount of each award. The Board will then make the announcement of the chapter membership of the funding that will be available and the procedures for applying.

Priority of Awarding the Scholarship:

1. Awards shall be given on a first come first served basis
2. The PPSF Board will set the guidelines for the due dates of applications and the awarding criteria. Full members can use the enclosed application form to submit their requests.
3. The PPSF Board will approve/disapprove all requests at the regular PPSF Board meeting following the receipt of the requests.

3. Questions from Chuck? What's on your mind and how can we help each other?
 - Lots of questions around fire doors, isolation rooms, asset tags and how to manage them, and service on elevators

Education Presentation

Heidi Young from Life Safety Services will be the presenting on the new 2012 life safety code for fire door inspections and documentation. Presentation available on the website.

Next meeting:

- March 2017 (Date & Location TBD)

Adjournment

Building Tour