



Washington State Society for Healthcare Engineering

Puget Sound Chapter Board Meeting

March 10, 2017 Alki Bakery Cafe, Seattle

Attendees:

X Chris Moore (President)
X David Bain (Past-President)
X Robert Blakey (Treasurer)
X Todd Coburn, CHFM (Secretary)
X Stephen Wickline, CHFM (Pres. Elect)
X Rob Pewitt (PM)
X Tom Nance (PM)
X Jim Mead (PM)
X Mike Kimberlin (PM)
X Andrea Pina (Educ. Chair)
O Mitch Pohl (PM)
X Diane Munroe (PM)
X Kevin Kajita (PM)

X Nancy Brown (Assoc. Member)
O Oly Welke, (Assoc. Member)
O Doug Green (Assoc. Member)
X Chad Johnson (Assoc. Member Coord.)
X Tom Kelley (Member Coordinator)
O Rob Rasmussen (Assoc. Member)
X Bill Leak (Assoc. Member)
X Kyle Victor (Assoc. Member)
O Jennifer Dennerline (Assoc. Memb.)
O Ola Jarvegren (Associate Member)
O Jessica Weide (Associate Member)
O Tim Black (Assoc. Member)
X Kyra Hughes (Assoc. Member)
X Dave McCaughey (AM)
X Jackie Roethel (AM)
O Mike Fitch (AM)
O Anna Anderson (AM)
O John Kabigting (AM)
O Celisa Brown (AM)
X Chris Herbert (AM)
X Craig Kuanoni

Preliminary Discussion

- **President Moore** called the meeting to order at 8:09 am.
- Region 10 conference speakers are getting finalized for Spokane conference OCT. 17 -20
- February meeting minutes approved
- Overview of State Board meeting given. Topics included were efforts to increase contact with associate members, adding an associate member to the State Board for each chapter and the Chelan site for the spring symposium has been approved for an additional 5 years.

Treasurer report

- Checking account balance – \$28,018.61
- Savings account balance \$22,031.91

Secretary report

- Minutes for February were passed out to the board members. They will be sent to the website for posting pending approval.
- Jim Mead mentioned that the WSSHE website was a little out-of-date and he had been in contact with AMI regarding that issue. He also warned of a phishing e-mail that he received with an old e-mail address from Katie

Education Committee

- March 8th webinar- Active Shooter: 32 registrants logged in.
- No April education events scheduled due to the Spring Symposium

15th Annual Golf Tournament (2017)

- Contract signed with Redmond Ridge for the 2017 tournament
- Golf committee is meeting on Monday, March 13

Charity Committee

- Two "day of service" options were discussed; Ronald McDonald House in Seattle or the Tree House of Multicare in Tacoma, and partnering with the SW chapter
- The group consensus is to stay with Ronald McDonald House
- Targeting this year's Day of Service for the 3rd week of June

Membership Committee

- Tom Kelley is stepping down as the associate member coordinator and Chris Herbert volunteered to take his place.

Social Media Project

- Jim Mead reported back from the State Board meeting regarding the Social Media committee's suggestions. Ben Myers was absent but there was wide support from the board to "tidy up" our social media accounts.
- There is an APP being developed for the spring symposium, similar to ASHE events, that will have schedules, etc. for smart phone users
- Discussed creating a twitter for individual events such as the spring symposium

Old Business

- Nothing to report

Other/ New Business

- David Bain is moving to Grays Harbor hospital and will participate in the SW Chapter
- Katie is no longer the AMI contact; it's Jamiee Lombino Jaimee@aminc.org
- Robert Blakey brought forth the idea of characterizing the monthly board meeting as a "chapter business meeting" to encourage more involvement from professional members by making them feel that it's a meeting that everyone is welcome to attend and participate in
- It was well favored by the group and a special meeting will be set up with the membership and social media committees to discuss how to set this up

Meeting Adjournment 09:06

The next scheduled board meeting will be 8:00 am, Friday, April 7, 2017 at the Alki Bakery Cafe.

Minutes prepared by **Todd Coburn**.

The Education Committee meets immediately following the Board of Directors meeting.

Committees:

Education: Chair, Andrea Pina; Coordinator, Nancy Brown; David Bain; Tom Nance; Chris Moore, Stephen Wickline, Adam Chawes; Rob Pewitt; Bill Leak, Rob Rasmussen, Jessica Weide, Mike Kimberlin; Kyle Victor; Diane Munroe, Tim Black

Golf: Chair Mike Kimberlin; Coordinator, Jennifer Dennerline; Chris Herbert, Adam Chawes, Robert Blakey, Jim Mead, Rob Pewitt, Anna Anderson, Celisa Brown

Social Media: Chair, Todd Coburn; Coordinator, Olwyn Lintecum; Jackie Roethel, John Kabigting, Celisa Brown, Chris Moore, Chad Johnson

Membership: Chair, Tom Nance; Coordinator, Tom Kelley; Chad Johnson, Bill Leak, Chris Herbert, Dave McCaughey, Stephen Wickline, Anna Anderson

Charity: Chair, Chris Moore; Coordinator, Kyra Hughes; Anna Anderson, Celisa Brown

W.A.M. Coordinator: Chad Johnson