



Puget Sound Chapter Board Meeting

Alki Bakery Cafe, Seattle
June 1st, 2018 at 8:00am

Professional Member:

Stephen Wickline, CHFM, President

Dan Clark, President Elect

Kevin Kajita, CHFM Membership Chair

Jim Mead (PM)

Mike Kimberlin (PM) Golf Chair

Andrea Pina (PM)

Mitch Pohl (PM) Treasurer

Cory Aldean (PM)

Rob Pewitt, CHFM (PM)

Tom Nance (PM)

Bryan Springfield

Associate Member:

Jackie Roethel (AM) Puget Sound WAM

Nancy Brown (AM) Wood Harbinger

Doug Green (AM)

Chad Johnson (AM) Adler Ventilation

Tom Kelley (AM) View Glass

Bill Leak – (AM) BALES RESTORATION DKI

Kyle Victor – (AM) McKinstry

Jennifer Dennerline (AM) Vertiv

Tim Black (AM) Jackson Main

Kyra Hughes (AM) Siemens

Dave McCaughey (AM) Ameresco

Mike Fitch (AM)

Anna Anderson (AM) Forbo Flooring

Cylisa Brown (AM) The Part Works

Chris Herbert (AM) Snyder

Craig Kuanoni (AM) – Evolution Architecture

Adam Chawes (AM)

Jackie Davis (AM) Fischer Restoration

Breanna Langston (AM) MacMiller

Geoff Vestman (AM) - Hermanson

Corey Robinson (AM) - McKinstry

Deisyray Marvin (AM) Superior Cleaning

Mike McDermont (AM)

Julia Krutcher (AM) – Charter Construction

Ric Cochran - McKinstry

Brian Shipley (AM) - LONG

Melissa Gelowitz (AM) – LONG

Jose Diaz (AM) – PSF Mechanical

Chris Hoggarth – (AM) Hermanson

Eric Rautenberg (AM)- Siemens

Mary Valmonte (AM) – Jackson Main



Preliminary Discussion

- President, Stephen Wickline, called the meeting to order at 8am
- May minutes approved

Treasurer report

Mitch Pohl:

- Nothing too new to add
- Copies provided for review
- Golf tournament money is coming in soon (report from Jennifer)
 - Collected \$49k in sponsorships

Secretary report

- Nominations for new PS Secretary: Need to confirm their willingness prior to moving forward
 - Rob Pewitt
 - Mike Kimberlin
 - Tom Nance
- Still need Puget Sound Chapter Secretary

Education Committee

- Dan Clark has agreed to be Education Chair moving forward, along with continuing as President Elect
- May 16th webinar sent well (7 attendees/5 professionals)
- Continued challenges with AMI blasts
- No July or August events
- Looking to target Northend facilities
- Energy Treasure Hunt in November for 2019 push

15th Annual Golf Tournament (2018) – Redmond Ridge

- All foursomes are sold out
- All hole sponsorships are sold out / several event sponsorships still available
- Sending email to all Professional members to ensure those wanting to participate are invited
- Event planning going very well
- Jennifer needs to access storage unit for supplies

Charity Committee:

- ASHE Day of Service
 - Saturday July 14th
 - 30+ volunteers currently signed up
 - Planning going smoothly
 - 2 GC's committed
 - Multiple site visits for team captains to further dial in details
- Chapter Mixer – Professional Member Event
 - Well attended event (@ 17 people, more than half professionals)
 - Scheduling second mixer in August



Membership Committee

- Panel meeting to engage Professional members

Social Media Projects

- Website bids being evaluated (AMI may be selected)
- Need increased clarity and accountability with AMI
- Creating consistent messaging through templates and "Chapter Happenings"

Old Business

- **Bylaws –**
 - Defer to next meeting
- **WayFind – Jim Mead**
 - Defer to next meeting
- **Pete Peterson – Scholarship Fund for Professional Members to go to Symposium and Fall Conference**
 - Defer to next meeting
- **Alternate board location meetings**
 - Need to reconsider moving board meetings and just moving education and mixers around to engage members
 - Maybe a couple of times per year in a different location (Tom Kelly still researching)

Other/ New Business

- No additional business at this time

Download from State Board – N/A

Meeting Adjourned: 9:06 AM

The next scheduled membership meeting will be **8:00 am, Friday, July 6th** at the Alki Bakery Cafe.

Minutes prepared by Anna Anderson

Puget Sound Committees:

Education:

Chair: Kevin Kajita

Coordinator: Nancy Brown

Members: Tom Nance; Stephen Wickline, Adam Chawes; Rob Pewitt; Bill Leak, Rob Rasmussen, Mike Kimberlin; Kyle Victor; Diane Munroe, Tim Black

Golf:

Chair: Mike Kimberlin

Coordinator: Jennifer Dennerline

Members: Chris Herbert, Adam Chawes, Jim Mead, Rob Pewitt, Anna Anderson, Cylisa Brown, Craig Kuanani

Social Media:

Coordinator: Jackie Roethel

Members: Cylisa Brown



Membership:

Chair: Kevin Kajita

Coordinator: David McCaughey

Members: Stephen Wickline, Anna Anderson, Cylisa Brown

Charity:

Chair: Rob Pewitt

Coordinator: Anna Anderson

Members: Kyra Hughes, Cylisa Brown, Jackie Roethel, Kyrie Rector, Breanna Langston, Jackie Davis

W.A.M. Coordinator: Jackie Roethel