Puget Sound Chapter Board Meeting
Alki Bakery Cafe, Seattle
June 1st, 2018 at 8:00am

Professional Member:

Stephen Wickline, CHFM, President
Dan Clark, President Elect
Kevin Kajita, CHFM Membership Chair
Jim Mead (PM)
Mike Kimberlin (PM) Golf Chair
Andrea Pina (PM)
Mitch Pohl (PM) Treasurer
Cory Aldean (PM)
Rob Pewitt, CHFM (PM)
Tom Nance (PM)
Bryan Springfield

Associate Member:

Jackie Roethel (AM) Puget Sound WAM
Nancy Brown (AM) Wood Harbinger
Doug Green (AM)
Chad Johnson (AM) Adler Ventilation
Tom Kelley (AM) View Glass
Bill Leak – (AM) BALES RESTORATION DKI
Kyle Victor – (AM) McKinstry
Jennifer Dennerline (AM) Vertiv
Tim Black (AM) Jackson Main
Kyra Hughes (AM) Siemens
Dave McCaughey (AM) Ameresco
Mike Fitch (AM)
Anna Anderson (AM) Forbo Flooring
Cylisa Brown (AM) The Part Works
Chris Herbert (AM) Snyder
Craig Kuanoni (AM) – Evolution Architecture
Adam Chawes (AM)
Jackie Davis (AM) Fischer Restoration
Breanna Langston (AM) MacMiller
Geoff Vestman (AM) - Hermanson
Corey Robinson (AM) - McKinstry
Deisyray Marvin (AM) Superior Cleaning
Mike McDermont (AM)
Julia Krutcher (AM) – Charter Construction
Ric Cochran - McKinstry
Brian Shipley (AM) - LONG
Melissa Gelowitz (AM) – LONG
Jose Diaz (AM) – PSF Mechanical
Chris Hoggarth – (AM) Hermanson
Eric Rautenberg (AM)- Siemens
Mary Valmonte (AM) – Jackson Main
Preliminary Discussion

- President, Stephen Wickline, called the meeting to order at 8am
- May minutes approved

Treasurer report

Mitch Pohl:
- Nothing too new to add
- Copies provided for review
- Golf tournament money is coming in soon (report from Jennifer)
  - Collected $49k in sponsorships

Secretary report

- Nominations for new PS Secretary: Need to confirm their willingness prior to moving forward
  - Rob Pewitt
  - Mike Kimberlin
  - Tom Nance
- Still need Puget Sound Chapter Secretary

Education Committee

- Dan Clark has agreed to be Education Chair moving forward, along with continuing as President Elect
- May 16th webinar sent well (7 attendees/5 professionals)
- Continued challenges with AMI blasts
- No July or August events
- Looking to target Northend facilities
- Energy Treasure Hunt in November for 2019 push


- All foursomes are sold out
- All hole sponsorships are sold out / several event sponsorships still available
- Sending email to all Professional members to ensure those wanting to participate are invited
- Event planning going very well
- Jennifer needs to access storage unit for supplies

Charity Committee:

- ASHE Day of Service
  - Saturday July 14th
  - 30+ volunteers currently signed up
  - Planning going smoothly
  - 2 GC’s committed
  - Multiple site visits for team captains to further dial in details
- Chapter Mixer – Professional Member Event
  - Well attended event (@ 17 people, more than half professionals)
  - Scheduling second mixer in August
Membership Committee
- Panel meeting to engage Professional members

Social Media Projects
- Website bids being evaluated (AMI may be selected)
- Need increased clarity and accountability with AMI
- Creating consistent messaging through templates and “Chapter Happenings”

Old Business
- Bylaws –
  - Defer to next meeting
- WayFind – Jim Mead
  - Defer to next meeting
- Pete Peterson – Scholarship Fund for Professional Members to go to Symposium and Fall Conference
  - Defer to next meeting
- Alternate board location meetings
  - Need to reconsider moving board meetings and just moving education and mixers around to engage members
  - Maybe a couple of times per year in a different location (Tom Kelly still researching)

Other/ New Business
- No additional business at this time

Download from State Board – N/A

Meeting Adjourned: 9:06 AM

The next scheduled membership meeting will be **8:00 am, Friday, July 6th** at the Alki Bakery Cafe.

Minutes prepared by Anna Anderson

Puget Sound Committees:

**Education:**
Chair: Kevin Kajita
Coordinator: Nancy Brown
Members: Tom Nance; Stephen Wickline, Adam Chawes; Rob Pewitt; Bill Leak, Rob Rasmussen, Mike Kimberlin; Kyle Victor; Diane Munroe, Tim Black

**Golf:**
Chair: Mike Kimberlin
Coordinator: Jennifer Dennerline
Members: Chris Herbert, Adam Chawes, Jim Mead, Rob Pewitt, Anna Anderson, Cylisa Brown, Craig Kuanani

**Social Media:**
Coordinator: Jackie Roethel
Members: Cylisa Brown
**Membership:**
Chair: Kevin Kajita  
Coordinator: David McCaughey  
Members: Stephen Wickline, Anna Anderson, Cylisa Brown

**Charity:**  
Chair: Rob Pewitt  
Coordinator: Anna Anderson  
Members: Kyra Hughes, Cylisa Brown, Jackie Roethel, Kyrie Rector, Breanna Langston, Jackie Davis

**W.A.M. Coordinator:** Jackie Roethel