



# Puget Sound Chapter Board Meeting

Alki Bakery Cafe, Seattle  
August 3, 2018 at 8:00am

## Professional Member:

**Stephen Wickline, CHFM, President**

**Dan Clark, President Elect**

Kevin Kajita, CHFM Membership Chair

**Jim Mead (PM)**

Mike Kimberlin (PM) Golf Chair

Andrea Pina (PM)

**Mitch Pohl (PM) Treasurer**

Cory Aldean (PM)

**Rob Pewitt, CHFM (PM)**

Tom Nance (PM)

Bryan Springfield

## Associate Member:

**Jackie Roethel (AM) Puget Sound WAM**

**Nancy Brown (AM) Wood Harbinger**

Doug Green (AM)

**Chad Johnson (AM) Adler Ventilation**

Tom Kelley (AM) View Glass

**Bill Leak – (AM) BALES RESTORATION DKI**

Kyle Victor – (AM) McKinstry

Jennifer Dennerline (AM) Vertiv

Tim Black (AM) Jackson Main

Kyra Hughes (AM) Siemens

**Dave McCaughey (AM) Ameresco**

Mike Fitch (AM)

Anna Anderson (AM) Forbo Flooring

Cylisa Brown (AM) The Part Works

Chris Herbert (AM) Snyder

Craig Kuanoni (AM) – Evolution Architecture

Adam Chawes (AM)

Jackie Davis (AM) Fischer Restoration

**Breanna Langston (AM) MacMiller**

Geoff Vestman (AM) - Hermanson

Corey Robinson (AM) - McKinstry

Deisyray Marvin (AM) Superior Cleaning

Mike McDermont (AM)

Julia Krutcher (AM) – Charter Construction

**Ric Cochran - McKinstry**

Brian Shipley (AM) - LONG

Melissa Gelowitz (AM) – LONG

Jose Diaz (AM) – PSF Mechanical

Chris Hoggarth – (AM) Hermanson

Eric Rautenberg (AM)- Siemens

**Mary Valmonte (AM) – Jackson Main**

**Shannon Bunsen(AM) – Mazetti**

**Shada (AM) – Long Bldg Services**



## Preliminary Discussion

- President, Stephen Wickline, called the meeting to order at 8am
- There were a couple new faces so introductions took place at the start of the meeting.
- July minutes were deferred. Will review the July meeting minutes at the September meeting at which time we will look to approve both July and August meeting minutes.

## Treasurer report

Mitch Pohl:

- Mitch picked up a tablet for use at WSSHE event/functions.
- WSSHE has 64K of total funds.

## Secretary report

- Nominations for new PS Secretary: Need to confirm their willingness prior to moving forward
  - Rob Pewitt accepted the nomination for PSC secretary. God save us all 😊

## Education Committee

- Continued challenges with AMI blasts
- No July or August events
- Looking to target North end facilities
- Energy Treasure Hunt in November for 2019 push

## 15<sup>th</sup> Annual Golf Tournament (8.09.2018) – Redmond Ridge

- All foursomes are sold out
- All hole sponsorships are sold out / several event sponsorships still available
- Sending email to all Professional members to ensure those wanting to participate are invited. We are ready!

## Charity Committee:

- ASHE Day of Service
  - Saturday July 14<sup>th</sup>
  - 70+ volunteers Showed up to support (5 of which were actually from ASHE)
  - Teams executed their tasks well and we accomplished more than expected. Ryther was extremely impressed with our turnout, coordination of scope and overall preparedness. The Charity committee did an AMAZING job coordinating and facilitating this event.
  - Rob Pewitt is working on getting the plaque from the state president to share with the committee.
- Chapter Mixer – Professional Member Event
  - Next e3vent scheduled for 8.30.18 @ Diamond Knot Brewery in Mountlake Terrace.
  - Save the date cards were handed out at the ASHE conference, they will be shared at the Golf Tournament as well.

## Membership Committee

- Panel meeting to engage Professional members. No new information at this time.



## Social Media Projects

- AMI selected to build/manage the new website. Jackie and Ben working with AMI on content and web design.
- Need increased clarity and accountability with AMI
- Creating consistent messaging through templates and “Chapter Happenings”

## Old Business

- **Bylaws –**
  - Defer to next meeting
- **WayFind – Jim Mead**
  - Defer to next meeting
- **Pete Peterson – Scholarship Fund for Professional Members to go to Symposium and Fall Conference**
  - Scholarship opportunities available
- **Alternate board location meetings**
  - It was decided that the October 5th PSC board meeting will be held at Legion Memorial Golf Course.
  - Tom Kelly to confirm

## Other/ New Business

- Jackie brought up the discussion around charging to attend the WSSHE PSC Holiday party. Three options were brought to the table:
  - Option A: Charge Associate members, non-WSSHE members and Professional members.
  - Option B: Charge Associate members and non- WSSHE members but not professional members.
  - Option C: Don't charge anyone for attendance.
- There was a motion for option B which had one opposed vote. Further discussion was had regarding charging all attendees and the motion was pulled from the floor. A second motion was presented for option A (charging all attendees). This motion was approved with one recognized voting member who abstained from voting.

## Download from State Board – N/A

## Meeting Adjourned: 8:55 AM

The next scheduled membership meeting will be **8:00 am, Friday, September 7th** at the Alki Bakery Cafe.

Minutes prepared by Rob Pewitt

## Puget Sound Committees:

### Education:

Chair: Dan Clark

Coordinator: Nancy Brown

Members: Tom Nance; Stephen Wickline, Adam Chawes; Rob Pewitt; Bill Leak, Rob Rasmussen, Mike Kimberlin; Kyle Victor; Diane Munroe, Tim Black

**Golf:**

Chair: Mike Kimberlin

Coordinator: Jennifer Dennerline

Members: Chris Herbert, Adam Chawes, Jim Mead, Rob Pewitt, Anna Anderson, Cylisa Brown, Craig Kuanani

**Social Media:**

Coordinator: Jackie Roethel

Members: Cylisa Brown

**Membership:**

Chair: Kevin Kajita

Coordinator: David McCaughey

Members: Stephen Wickline, Anna Anderson, Cylisa Brown

**Charity:**

Chair: Rob Pewitt

Coordinator: Anna Anderson

Members: Kyra Hughes, Cylisa Brown, Jackie Roethel, Kyrie Rector, Breanna Langston, Jackie Davis

**W.A.M. Coordinator:** Jackie Roethel