

# Washington State Society for Healthcare Engineering

Eastern Chapter Meeting - Minutes

December 14<sup>th</sup>, 2018

10am-2pm

Providence Sacred Heart Medical Center - Avista Classroom (located on the Main Floor)

101 W 8<sup>th</sup> Ave

Spokane, WA 99204

Host-Ben Myers CHFMs-Providence Sacred Heart - Director of Facilities

## Administrative

1. Meeting was called to order by President Jonathan Lewis at 10:04am
2. Introduction of attendees
3. Approval of September meeting minutes - September meeting minutes approved
4. Jon Ashworth of Jimmy 's Roofing Elected as Education Chair effective Immediately
5. Nomination of 2020 Eastern Chapter Officers
  - President- Several Names were offered as possible Candidates those that offered the names will follow up to see who may be interested.
    - POSSIBLE Candidates include-Chad at Deaconess, Craig Whitehouse, Alberto Rios
  - Secretary
  - Education Chair –Jon Ashworth nominated as Education Chair Effective Immediately
6. Treasurer's Report
  - Eastern Chapter Account balance as of - December 6<sup>th</sup> 2018 \$40,742.42
  - Membership Info –
    - Eastern as of August ( 85 Associate, 87 Professional 1 Retired )
7. 2019 Meeting Dates and Locations-The first Friday in the quarterly month and each host is also responsible for the Educational Subject. Suggested first Friday dates are:
  - March 1<sup>st</sup> –Tri-Cities, Host – Ed Luebben, Meier Architecture
  - June 7<sup>th</sup> –Ellensburg, Host – Ron Urlacher, Kittitas Valley Hospital
  - September 6<sup>th</sup> -Moses Lake, Host -Rob Huit, Samaritan Hospital
  - December 6<sup>th</sup> –Spokane, Host -Ben Myers, Providence Sacred Heart Medical Center
8. News line Articles Submissions –Please keep in mind all members can submit news articles and they only need to be a couple of paragraphs. These articles can be related to anything to do with Health Care Facilities Management that you feel our members may find valuable.
  - March -Angie Frederick, Johnson Controls
  - June-Dan Conway, Lincoln City Hospital
  - September-Ben Myers, Providence Sacred Heart Medical Center
  - December-Jonathan Lewis, Klickitat Valley Health
9. June Training Possible Educational Topics
  - Ice Machine Cleaning and new technologies-Mike beck of Columbia Basin Hospital (509-760-0923) will coordinate training with vendor, Brad to assist in scheduling and logistics once confirmed.

## Advocacy and Networking

- State Board Updates
  - State President for 2020 is Kevin Kajita
  - ASHE Advocacy/ Liaison update –Deferred

## Growth and Communication

1. WSSHE –2019 Conference Dates
  - Semi-Annual-Chelan WA. April 17-19, 2019
  - Fall Conference-Yakima, WA. October 15-18, 2019

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### 2. WSSHE Scholarships;

#### **Mac McKenzie Scholarship Fund**

The scholarship is open to members wishing to further their education. There are **six (6) \$750 education scholarships** available each academic year, running from September through August. **No due date for scholarship applications, open until the awarded amounts are reached.**

#### **Pete Peterson Scholarship Fund**

The purpose of the Scholarship Fund will be to assist WSSHE Full Members to be able to attend conferences and educational meetings that they might not be able to due to financial restrictions.

At the beginning of the year the Chapter Board shall meet and decide the amount of the funds, the number of awards to be given, and the individual amount of each award. The Board will then make the announcement of the chapter membership of the funding that will be available and the procedures for applying.

Priority of Awarding the Scholarship:

1. Awards shall be given on a first come first served basis
2. The PPSF Board will set the guidelines for the due dates of applications and the awarding criteria. Full members can use the enclosed application form to submit their requests.
3. The PPSF Board will approve/disapprove all requests at the regular PPSF Board meeting following the receipt of the requests.

### 3. Questions from Chuck? What's on your mind and how can we help each other?

- The following items were discussed;
  - Using in house vs. contracted staff for certain tasks
  - Code requirements when repurposing doors (UL label requirements)
  - Asset tagging of doors to include as part of your inventory
  - Using bar-coding when doing door inspections
  - Space planning and what different Healthcare Organizations are doing to plan for future space needs, do they have committee's that meet at regular intervals?

### 4. **\*\*Education Session – “How to INSPECT and MAINTAIN your ROOFS”**

#### **Jon Ashworth -Commercial Consultant –Jimmy's Roofing**

Jon gave a very informative training on how best to perform Roof **Inspections** and the best way to identify any potential issues and correct them before a problem develops. He explained why Regular roof checks are valuable for determining the overall condition of an existing installation and also pinpointing leaks or potential

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leaks as well as other or other possible problems early on to help avoid costly repairs. Jon also went over the several different types of roofing products available and different services available to assist in maintaining our roofs.

**Next meeting:** Tri-Cities March 1<sup>st</sup> Host- Ed Luebben, Meier Architects

**Building Tour- Optional**

**Adjournment**