



Washington State Society for Healthcare Engineering

Puget Sound Chapter Board Meeting Agenda
8AM, Factory Luxe S. Seattle
December 6, 2019

- 8:06 AM Regular Chapter Business - Call to Order
- Introductions – Round table Introductions
- Approval of meeting notes motioned and approved to accept.
 - Motion: Nancy Brown
 - 2nd: Bill Leak
 - Approved: All

Old Business: Dan Clark

- 2019 PSC President Dan Clark thanked the board for their support during his presidency and wishes much success to the incoming 2020 PSC president Mike Kimberlin.

- 2020 PSC Board Positions
 - Chapter President: Michael Kimberlin
 - Secretary: Rob Pewitt
 - Treasurer: **Open**
 - Golf Committee Chair: **Open**
 - Golf Coordinator: Corey Robinson
 - Scholarship Chair: **Open**
 - Education Chair: Dan Clark
 - Educational Coordinator: **Rob Rasmussen (Trane)**
 - Membership Chair: Stephen Wickline
 - Membership Coordinator: Anna Anderson
 - Charity Committee Chair: Rob Pewitt
 - Charity Coordinator: Jackie Roethel
 - Communication Committee Chair: Rob Pewitt
 - Communication Committee Coordinator: Jackie Roethel



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Standing Agenda Items

- Secretary Report – Rob
 - There was a request for Rob Pewitt to reach out to Clay (state president) regarding the increased dues for Business Partners and the lack of notice to our membership. Also the timing (same time as the PSC holiday party) and unclear understanding around timeframe covered under this membership renewal notice is frustrating to some of our membership. Rob reached out to Clay and he didn't even consider the timing and the lack of notice to membership he admitted was an oversight on his part. Clay agreed a notice needed to go out immediately from AMI on his behalf.
 - Announcement that Stephen Wickline has joined the Facilities team at Swedish. Yay!
 - AMI has a new Executive Director overseeing the WSSHE account. Fawn has replaced Jaimee. She has been invited to the February PSC board meeting.
 - AMI _ General feedback (positive and/or constructive).

- Treasurer's report – Mitch
 - \$99K assets
 - \$62.5K Net income
 - Next big expense is Holiday Party
 - 2nd half of 2019 membership dues still to come from AMI in December

- Golf Committee – Mike/Corey
 - No update at the December mtg

- Charity Committee – Rob/Jackie
 - AMI sending out blasts as Jackie requested.
 - Holiday Party Dec 11
 - SODO Park South Seattle
 - Registration page sending out after the Annual Conference
 - \$25/pp
 - Need Auction and Silent Auction Items
 - So far we have 30 +/- auction items and 3 silent auction items to date.
 - Sponsorships Sold Out
 - Parking map coming soon

- Communication Committee – Rob/Jackie
 - Review WSSHE Website: Any feedback for AMI?
 - Review WSSHE Calendar: Any calendar changes?
 - Jackie to communicate posting of sponsorship opportunities for education events to AMI once Nancy provides her content for communication.



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- Membership Committee – Stephen/Anna
 - Road Show – Providence Everett asked if the presentation could come in Dec.
 - Beth to follow up with Providence for dates
 - Peace Health – Connect for Q1 Presentation
 - 2020 Targets: Kaiser, Children’s, Overlake, membership mixers.
 - Anna to actively collaborate with Education and Charity to incorporate promoting membership in conjunction with their events.

- Education Committee - Nancy
 - Upcoming Events
 - SW Chapter on Environmental Contaminants
 - PS Chapter is going to have ½ day event in January (tentative for the 15th) noon-4pm
 - Minimizing Risk of Environmental Contaminants. Location: Kaiser, Cap Hill
 - Education Webinars
 - request company info when people sign in for webinars
 - February webinar (tbd)

- Scholarships – Jim/Current President
 - Thoughts around splitting sponsorship oversight within PSC or the State (Mack Mckenzie/PPSF)
 - Discuss moving scholarship fund from Key Bank to CIT
 - Jim to discuss with Mitch/Rob to follow up with Jim

- New PS Chapter Location
 - McMenamins Community Room
 - Nile GC – Jim to follow up
 - Jackson GC – Chad **NO**
 - Northgate – Beth to look at
 - Bill to look at Casino place near 165th
 - Jackie to look at options also.
 - December Meeting _ Factory Luxe S. Seattle
 - Communicate that ZOOM is very functional
 - **January Meeting (10th) Legion Memorial Golf Course**
 - **February Meeting (7th) OAC, Seattle**

(Location: 2200 1st Ave S Ste 200, Seattle, WA 98134)



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- New Business
 - 2019 Strategic Business Plan Meeting from Annual
 - Nothing presented that would change 2020 PS Strategy
 - Dinner for strategic
 - Bill Leak - retiring
- Meeting Adjourned 9:25 am

Conference call-in Information:

- Software: Zoom.us/signin
- User-wsshepsc@gmail.com
- Meeting ID – 545-150-015 – don't need the password

Professional Members

Dan Clark, MSC, CHFM, President
Stephen Wickline, CHFM, Past President
Kevin Kajita, CHFM Membership Chair (State President)
Mike Kimberlin
Rob Pewitt, CHFM
Tom Nance
Mitch Pohl
Jim Mead (PM-Retired)
Scott Clinton

2019 board Positions

Chapter President: Dan Clark
President Elect: Mike Kimberlin
Treasurer: Mitch Pohl
Secretary: Rob Pewitt
W.A.M. Coordinator: Jackie Roethel

Education Chair: Mike Kimberlin
Golf Chair: Mike Kimberlin
Membership Chair: Stephen Wickline
Social Media/Communication Chair: Rob Pewitt
Charity Chair: Rob Pewitt

Business Partners

Jackie Roethel (BP) Evolution Arch.
Nancy Brown (BP) Wood Harbinger
Beth Schmidt (BP) (Nalco)
Chad Johnson (BP) Adler Ventilation (Remoted in)
Tom Kelley (BP) View Glass
Bill Leak (BP) BALES RESTORATION DKI
Shea DeWald (BP) ATS Automation
Shannon Bunsen (BP) Mazetti
Jennifer Dennerline (BP) Vertiv
Kyra Hughes (BP) Siemens
Dave McCaughey (BP) Ameresco
Anna Anderson (BP) Forbo Flooring
Cylisa Brown (BP) The Part Works
Chris Herbert (BP) Snyder
Craig Kuanoni (BP) Evolution Architecture
Breanna Langston (BP) MacDonald Miller
Corey Robinson (BP) McKinstry
Deisyray Marvin (BP) Superior Cleaning
Ric Cochran (BP) McKinstry
Melissa Gelowitz (BP) LONG
Mary Valmont (BP) Jackson Main
Khoo Koss (BP) DirTT Construction
Chris Miller (BP) Blueline Group
Doug Green (BP)
Diane Vandewall (BP) Krazan & Associates
Kyla O'Leary (BP) SR Building Services
Jen York (BP) Swinerton
Kristin Gordon (BP) Alexander Gow
Derek Rae (BP) OAC



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