

**Washington State Society for Healthcare Engineering**  
**Quarterly Meeting of the Board of Directors**  
 Friday, January 8, 2021 @10am



State	Eastern	Puget Sound	Southwest
<input type="checkbox"/> * Jonathan Lewis President	<input type="checkbox"/> * Ryan Fancher President	<input type="checkbox"/> * Scott Clinton President	<input type="checkbox"/> * David Bain President
<input type="checkbox"/> * Clay Ciolek Immediate Past President	<input type="checkbox"/> * Craig Greathouse Immediate Past President	<input type="checkbox"/> * Mike Kimberlin Immediate Past President	<input type="checkbox"/> * Richard Newton Immediate Past President
<input type="checkbox"/> Mike Kimberlin President Elect	<input type="checkbox"/> Greg Palmenteer President Elect	<input type="checkbox"/> OPEN President Elect	<input type="checkbox"/> Michael Dover President Elect
<input type="checkbox"/> * Mike Chitwood Secretary/ Treasurer	<input type="checkbox"/> * Brad Jones Secretary/ Treasurer	<input type="checkbox"/> * Rob Pewitt Secretary	<input type="checkbox"/> Danny Scott Secretary
<input type="checkbox"/> Kevin Kajita Chair, Advocacy & Sustainability	<input type="checkbox"/> John Ashworth Chair, Education	<input type="checkbox"/> * Mitchell Pohl Treasurer	<input type="checkbox"/> * Richard Newton Treasurer
<input type="checkbox"/> Jackie Roethel Chair, Communications	<input type="checkbox"/> Tami Wais Business Partner Advocate	<input type="checkbox"/> Mike Kimberlin Chair, Education	<input type="checkbox"/> Marnie Boomer Chair, Education
<input type="checkbox"/> Stephen Wickline ASHE Liaison		<input type="checkbox"/> Jackie Roethel Business Partner Advocate	<input type="checkbox"/> Jose Diaz Business Partner Advocate
<input type="checkbox"/> Geoff Glass, CHFM Historian		<input type="checkbox"/> Diane Vanderwall Coordinator, Education	
<input type="checkbox"/> Eric Rodgers Chair, Scholarship			
<input type="checkbox"/> * Jose Diaz State Business Partner	<input type="checkbox"/> Phil Kercher Emeritus		
<input type="checkbox"/> Marnie Boomer Chair, ASHE Education			
<input type="checkbox"/> Fawn Wilson Executive Director			
<input type="checkbox"/> Anna Anderson Membership Coordinator			
<b>• Voting Professional Board Member</b>			

**Administrative**

Call to Order (*Jonathan Lewis*) 10:02 AM

Introductions:

- 1) Identify 12 Voting Board Members (State Pres, Immediate Past Pres, Secretary and/or treasurer, State Business Partner and 3 designated representatives Professional Members from each Chapter.)

Acceptance of October Minutes **Approved**

Financial Update - Mike Chitwood – 2021 Budget (will be complete after Spring Symposium Decision)

- Discussion on potential carry over from those that did not respond to their credit from 2020 SS, at this

point it is considered a donation.

- Donation receipt? Wait until we see what happens in 2021
- 2021 Budget will be completed and additional Budget meeting with voting members. Will be ahead of time for viewing to hold a 30 min meeting.

### **2021 Spring Symposium**

- Discussion – Hybrid, Virtual, Cancelled, In-person with reduced numbers
- State Golf – Chair? Option to have concurrent Golf Events in all chapters
- Education Committee – Sleeping Lady April 16-17, 2021. Moved to 2022
- Suggested survey to go out to our members asking their participation in a virtual /in-person conference
- Jonathan, Phil and Fawn will have meeting with Campbells to see about cancelling.

### **2021 Appointed Officials**

- Website Updates are in progress
- Please send to Fawn Headshots (Presidents) and Contact Info to Fawn if not already on the website
- State Business Partner (See attached documents)
- Please send President Elects for 2022 to Fawn ASAP – All chapters
- State Communications Chair – Jackie Roethel

### **End of the year financials form each Chapter**

- Chapter Treasurers please send to Fawn ASAP Eastern and Southwest have been sent in, just need Puget Sound's EOY Financials.

### **Administrative Discussions**

- Job Postings – Monetize
- Flash Approval Process (See attached)
- ASHE Education Classes (*Marnie or volunteer to spearhead*)

### **ASHE Liaison (Stephen Wickline)**

- Update

### **Advocacy (Kevin Kajita)**

- Update

### **Communications (Jackie Roethel)**

- Update

### **State Webinars (Jose)**

(Please see attached)

### **Scholarships (Eric Rodgers)**

- Update **Tabled**

### **WSSHE Chapter Reports - 5 min. (Submit full written report prior)**

- Eastern Chapter – *Ryan Fancher*
  - *\$57,829.36 12/23 Account Balance*
  - *Education webinar and BOD Meeting next week*
  - *Hockey Game refund in deposit still waiting (\$1400) Email is in file*
- Puget Sound Chapter- *Scott Clinton*
  - Boots on the ground – Training (*Diane Vanderwall*)
  - *Diane will send over the calendar/content materials for Fawn to put on the website.*
- Southwest Chapter – *David Bain*
  - *\$92, xxx.xx Account Balance*
  - *Expo is slated for September for Cheney Stadium*
  - *Golf Tournament in July at McCormick*
  - *Outreach continues to rural health Hospitals*

### **Open Agenda**

- Calendar events filled in on the WSSHE website also having the events pushed out on Social Media
- Fawn will pull reports for current status of membership and supply to BOD
- ASHE Crystal Eagle Award/Crystal Hawk Award – Legacy and Member of the Year should be in the files
- Business Plan will get voted on by the BOD and Submitted in our packet for ASHE.

**Meeting Adjourn 12:31PM**

