



## WSSHE SW Chapter Board Meeting Minutes 8 December, 2021

### **WSSHE SW Chapter Board of Directors in attendance:**

- President – Michael Dover, Providence St Peters Hospital
- President Elect – Patrick O’Neil, Mason Health
- Treasurer – Richard Newton, Harrison Medical Center
- Acting Secretary – Lisa Welcome, Cochran, Inc.
- Past President – Michael Chitwood, Common Spirit Health
- Membership – Chris Bowman, St Elizabeth Hospital
- Education Chair/Event Coordinator, Jose Diaz, Auburn Mechanical

<b>Welcome</b>	Meeting brought to order at 3:10 PM by Michael Dover. Welcomes everyone at the last WSSHE SW Chapter BOD Meeting of the year on December 8, 2021.
<b>Membership / Outreach</b>	<p>Michael reported for Membership the following numbers:  <b>Total 147 Members, Professional = 67, Business Partners = 80</b></p> <p>Q3 Outreach at St Elizabeth was well received. Q4 Outreach at St Joseph’s Medical Center was very well received with all of the engineering team asking how to become members if they weren’t already and get more involved.</p> <p>Overall the Outreach program has been very successful in 2021, the goal of reaching out to (4) Hospitals was achieved. We will continue the program through 2022 with targets including <b>Arbor Health, Forks Memorial, Olympic Medical Center and Madigan Army Medical Center and Naval Hospital Bremerton</b>. More options for the coming years include skilled nursing facilities and behavioral health so that all of the healthcare engineers are being reached.</p> <p>The SW Chapter has made <b>\$7,500.00</b> worth of donations to the different foundations.</p> <p>Moving forward the c-suite will be invited to all outreach events so that we can make sure the hospital is benefiting as much as possible from WSSHE involvement.</p>
<b>Up Coming Education</b>	<p>Review upcoming events and programs:</p> <ul style="list-style-type: none"> <li>• Geoff Glass will be providing a webinar on implementing the Clean Buildings Act in early January.</li> <li>• February event on self-care through the pandemic at St Joe’s in Tacoma if they are able to host an onsite event if not, another venue will be secured.</li> </ul>

<p><b>Events</b></p>	<ul style="list-style-type: none"> <li>• Salute to 2021 is set for January 21<sup>st</sup> at Little Creek Casino in Shelton.             <ul style="list-style-type: none"> <li>- Lisa will send out keynote speakers to the board so they can decide who is the best fit and we can secure their time.</li> <li>- USO to speak at event so everyone understands the organization. All proceeds from silent auction will go to USO.</li> <li>- So far 12 items have been donated to silent auction.</li> </ul> </li> <li>• There is a very real possibility that the Spring Symposium will be cancelled due to Covid. The idea discussed was that it would be more fun and realistic to host smaller, local events like the engineering expo in each chapter. Possibly on the same day and mixing in a virtual mixer to connect the chapters. If the Spring Symposium is not cancelled then the Engineering Expo will be scheduled in March at the LeMay Car Museum because Cheney Stadium is undergoing construction. If the Symposium is cancelled, then the Engineering Expo will be moved to April and held at Cheney Stadium.</li> <li>• Denise (Puget Sound) and Jose will be hosting a joint event in May that will be the speed dating style that was so popular a few years ago.</li> </ul>
<p><b>Treasurers Report</b></p>	<ul style="list-style-type: none"> <li>• Richard Newton reported the ending Balance as of 12/08/2021.....<b>\$89,830.71</b></li> <li>• The chapter was able to save about \$4k by paying AMI upfront for contract with Fawn.</li> </ul>
<p><b>Old Business</b></p>	<ul style="list-style-type: none"> <li>• Contract with AMI executed and paid in full.</li> <li>• Engineering week bag giveaway was a HUGE success. Michael Dover asked to keep swag exclusivity in mind when doing giveaways. Jose has approval to order 50 more due to tremendous demand.</li> </ul>
<p><b>New Business</b></p>	<ul style="list-style-type: none"> <li>• New Communications chair responsibilities will be taken by new secretary and strong Business Partner to help will social media and communicating with AMI.</li> <li>• The idea of a free or low cost membership for students/interns was brought up and will be discussed at the state level.</li> <li>• It is time to refresh the Mission, Vision, Values – also to be discussed at state level. Possibility of leadership bootcamp discussed.</li> <li>• Plans to start recording education events to post online. Secretary/Communications Chair will work with AMI and possibly professional videographer to get these recorded and uploaded for benefit of all.</li> </ul>
<p><b>Meeting</b></p>	<ul style="list-style-type: none"> <li>• Meeting was closed at 4:23 PM by Michael Dover.</li> </ul>

Closed

