

WSSHE Puget Sound Board Meeting

8:00am – 02.04.2022

Zoom

(Please connect with Camilla Yamada to be added to the zoom distribution list)

Attendees:

- **State President – Scott Clinton**
- **PSC President – Camilla Yamada**
- **Treasurer – Mitch Pohl (absent)**
- **Secretary – Rob Pewitt (absent)**
- **Education Chair – Stacia Rivera**
- **Stephen Wickline – ASHE Liason**
- **Business Partner Advocate – Jackie Roethel**
- **Education Coordinator – Diane Vandewall**
- **Membership Coordinator - Nicole Carter**
- **Charity Coordinator - Breanna Langston**
- **Golf Coordinator Corey Robinson**
- **Nancy Brown**
- **Cynthia Hay**
- **David McCaughey**
- **Kyra Hughes**

Meeting called to order at 8:03 by 2022 President Camilla Yamada

Introductions

- Welcome new members!

Old Business

- Send nominees for new board members to vote on in March.

Secretary Report – report by Camilla Yamada

- One change to meeting minutes from Jan 7, 2022 meeting: add Stacia Rivera as Education Chair.
- Stephen Wickline moved to approve minutes.

Treasury Report – report by Camilla Yamada

- Total Assets and Liabilities of \$129,269.99.

Golf Committee – report by Corey Robinson

- NAIOP tournament is also scheduled on 8/15 at Newcastle.
- Options are keep date or move to 6/27 (needs an answer today), 9/19. Could move to Newcastle on 8/1.
- SW Tournament is 7/27. BOMA is 7/23.
- This will not be an issue in the future, because the same person schedules Newcastle and Plateau Club.
- Corey will change to 6/27 at Plateau party.

Charity Committee – report by Breanna Langston

- Focus currently is to find a venue for the holiday party. Target date is Thursday December 8 and they are targeting location in SODO area that have parking or potentially having a parking sponsor.

- Once location for holiday party is nailed down, the committee will work on planning the Day of Service.

Social Media - report by Stephen Wickline

- Updates to website specific to membership have been brought to state board. In response, State Board initiated a task force to plan and implement website changes.
- The first phase is to adjust some low hanging fruit that doesn't require development costs. Fawn is doing this now.
- Proposed changes include: a new Get Involved tab with drop down including Become a Member, Join a Committee, Community, Sponsorships. From there a new page summarizing each of the chapters' committees will have a paragraph and leadership. Optionally a page for each committee. Fawn is working on costs for these changes to then finalize and approve.

Membership Committee - report by Stephen Wickline

- Focus has been on changes to website to drive membership.
- March education event is going forward without networking piece due to concerns about pandemic.
- A networking event is in development for summer depending on pandemic status. Event will likely be outdoors.
- This year's committee is making progress in collaborating with other committees.

Education Committee - report by Diane Vandewall

- Next week Friday 2/11 9:00 is Roundtable on water intrusion and leaks. Jeff Solvane will present. Scott is looking for another speaker from UW.
- In person event is planned for late March. Topics are not finalized but potential topics include: utility failures, competencies, and relative humidity. Committee will meet next week to finalize topics by week of 2/14 so advertising can go out.
- Healthcare organizations are not allowing events onsite so new 3 tiered approach to find locations: 1) education sponsors, 2) people who participate on board and committees, 3) membership at large.
- PS Ed committee is collaborating with SW for shared event in May. Meeting next week to start planning. Derek Rae and Cody Binns are taking the lead.
- Working on a full day or multi-day training in late summer or fall for NFPA 99 and 101. Details TBD.
- Diane has looked into swag: Yeti cups are very expensive and have a long lead time. Other options include tumblers, padfolios and flashlights. Ed Committee will review products and pricing. Diane will also collaborate with Membership to determine if different levels of swag are appropriate for different audiences.
- Camilla reported getting lots of feedback that the roundtables are valuable and really good.
- Front line is not likely to attend roundtables or events, but facilities can put it up in a conference room and let those who want to join. Attendees should indicate in chat how many people in room so Diane can track number of attendees and professional vs. business partner..
- ASHE CEUs are separated into different buckets: Maintenance, PDC, Finance, etc.

- A meeting will be scheduled with Diane, Stacia and Cynthia Hay from Washington State Hospital Association to find some collaboration opportunities.
- Everyone on board should get the ASHE PEW certification.

State Updates - report by Scott Clinton

- Fawn can attend PS Board meetings if we add it to our contract with AMI. Consensus is that this has value and we can afford it. Propose to have her join quarterly.
- Chelan planning committee is planning in-person Spring Symposium. Overall theme is Dirty Jobs. Program will include game show like events such as WSSHE Jeopardy and Speed Connect at booths. Thursday evening dinner will be onsite at Campbell's. Encourage front line experience over the last couple years. Golf Tournament will be Wed 4/20 and conference is 4/21-4/22.

New Business

- Jackie has decided to step down from Business Partner Advocate role. Thank you Jackie for all the amazing work you have done over the years!
- Breanna Langston is the nominee for the new Business Partner Advocate. Motion to approve: Scott Clinton; Second: Camilla Yamada. Motion approved.

Meeting closed at 9:03 by Camilla Yamada.

Notes prepared by: Nancy Brown

Next Meeting Date: 03/04/2022