

# WSSHE Puget Sound Board Meeting

8:00 am – 02.03.2023

Convergent / Zoom

## Attendees:

- State Past President – Scott Clinton
- Executive Director – Fawn Wilson
- PSC President – Mitchell Pohl
- Treasurer – Nick Happe-Hartsell
- Secretary – Nancy Brown
- Pres-Elect/Education Chair – Stacia Rivera
- Education Coordinator – Diane Vandewall
- Golf Coordinator – Corey Robinson
- Business Partner Advocate/Charity Coordinator – Breanna Langston
- Charity Chair – Rob Pewitt
- Membership Chair – Danny Scott
- Stephen Wickline
- Membership Coordinator – Nicole Carter
- Cody O’Conner
- Cody Binns
- Nathan Waye
- David McCaughey
- Dan Guglielmo
- Nancy Hawke
- Michael Reshnitz
- Dara
- Kyra Hughes
- Anna Gadima
- Kyle Smith
- Lisa Welcome

Meeting called to order at 8:06 by President Mitchell Pohl

## Roundtable of Introductions

**Review of last month’s minutes** – motion to approve - Diane – motions, Stacia Seconds

**Secretary Report – Mitchell reported for Nancy Brown** - Drafting policies and procedures – added guidelines for the future, due dates are in March and board input will be requested once more information is available.

**Treasurer Report – Nick Happe-Hartsell** - \$119,872.12 – working on setting annual 2023 budget and should have something for Mitchell by EOD today – monthly breakdown

**Golf Committee – Corey Robinson** – will be sending out invite to anyone who would like to be involved in golf committee – Mitchell needs to sign contract – he will email today and get it taken care of once he looks at it.

**Charity Committee – Breanna Langston** – vetting venues – goal is to get approval and request deposit by March – seeking Seattle area to keep it central – 12/7 expected date – because the annual will be in late September in Chelan - spoke with Kamp Korey about what we can do in the spring instead of September. Tentative date May 20<sup>th</sup>. Save the date will go out once scheduled – 44 + volunteers last year. Looking forward to this year.

**Membership Committee – Danny Scott / Nicole Carter**– Outreach opportunities – good to go for Q2-Q4 of this year to begin doing outreaches. Donation of \$2,500 and will include membership dues for first year. Strategic on year 1 – looking at Overlake Hospital, UW medical- current contacts but underserved in WSSHE – Professional members are already on board – Rob, David Bain – sounds like a successful opportunity and excited to get engagement. If someone seems interested in your network please get them in touch with Danny.

HH next Thursday at Trencher's in Renton – trying to make it worth wild – in the future potentially charging BPS to attend – Top Golf – May 11<sup>th</sup> – date is set. Contract is set, buffet style – 50 people – early registration is essential for this event. List of activities for the upcoming year – Mitchell will be sending this out in the next couple of weeks to the entirety of WSSHE for a heads up to what's coming up this year. Nicole will update the day of service to be in May.

Mitchel is super excited about the outreach program – one thing he wants to be sure of – this is a one or two year kind of commitment – there are certain ideas and plans moving forward for a shift. With our current business model it might not be sustainable long term – How can we modify our business model to make it sustainable long term?

**Education Committee - Diane Vandewall** – 10 sustaining education sponsors – potentially one more. Firestopping event on Feb 14<sup>th</sup> – only 4 registrants so far. Please push out to your organizations. There will be a test at the end – but it is optional. Charge of \$40 for Business partners – roundtable next Friday on how legislation impacts facility managers- Camilla Yamada has insight and will be leading the discussion. 25 -40 participants every month March – half day project 8-12 life cycle event at the smart building center in Seattle, worked great for last event so using it again. Speaker to talk about a capital funding and planning – then panel for design and construction – then transition to occupancy and maintenance – MAY – roundtable for fire alarms and life safety – Hugo at Children's (Washington state healthcare council) and Nicole Carter . Have not heard back from ASHE for the CHFM course – they require a minimum of 25 people. Might be able to extend to the contractor side if we have enough interest. Additional \$150 for CHC. Would state scholarships apply to this class? As of now, we will be pushing to July. Facilities will need to budget – it is \$375 per person. Diane is looking into sponsorships to help offset costs and will be providing lunch. No SW joint collaboration event.

**State Update – Scott Clinton** – planning committee is underway for spring symposium – Scott is now Marnie for the annual conference. He is heading up the agenda – 3 people from each chapter and some

state presence. Region 10 planning is underway. Fawn is heading that up with region 10 rep. Fall next year (23) or 25 – between Boise and Spokane. Scott is officially scholarship chair, so any questions about mac Mackenzie or Pete Peterson should go through Scott.

**AMI contract** - Consensus on contracts is to make one contract with state and all of the chapters with addendums. That will make it more streamlined and more consistent. Chapters technically shouldn't be sign because the state is liable regardless of chapter. Chapter specific addendums will be highlighted in contracts

**Region 10** – like Scott stated looking at 24 Or 25 – all of ASHES events are on the west coast for 24 and for 25 WSSHE is already contacted with the tri cities. We would like to find a golf course with 2 courses so we can offer a golf event. Capacity at Boise is 550 so we will be limited and room blocks will be spread out between 8 different hotels. Thank you Fawn for update.

**Communication – Breanna** – quarterly blast went out – Nicole is working on revising calendars – revised statewide contract will not affect chapters.

**Website Updates** – Stephen – has not circled back to it recently. He is interested in connecting with other members of this team to keep that moving forward. Was led by membership committee in the past, but if anyone is interested in getting involved in that, please reach out to Stephen.

Please make sure that calendar of events goes to Fawn so she can update the website.

**Old news** – SWOT last year and now we have upcoming deadlines associated with that. Out of Fawn's scope, but she is willing to help. Predecessor did not keep track, so it will take a few weeks to dig up that information. Value proposition for professional and business partners in Q2.

**New Business** – Spring Symposium – each chapter provide 2 presentations for upcoming Chelan symposium – central theme is tactical tools to tune your talent. Best practices for CMMS from separate hospitals – 3 administrators – roundtable – panel, identify systems and best practices. Assessing mental health in the trades is another topic. Talking about mental health in trades - suicide has gone up significantly in the trades. She is available – Amanda Kind with associated general contractors has confirmed her availability. Stacia will confirm her presentation. Fawn will register them and work with Campbell's to get presenters set up with their rooms. Mitchell will coordinate with Scott on the second topic

**Questions from the Zoom people** – talk further on golf registrants from Chelan – suggested that we do just Bear Mountain – but they are closed until April 1<sup>st</sup> and can't even answer any questions – Any further discussion? Discussion to play both courses – it will devalue the event

**Other things:**

Diane - Education committee meeting has moved to the last Wednesday of every month.

Fawn –OSHE doing ICRA 2.0, this month on the 27<sup>th</sup> the flash will be going out soon.

Stephen – monthly plug on advocacy – we have a voice in what is written in code, keep your NFPA membership active. ASHE is always advocating for us. – Please reach out to Stephen or Mitchell if you'd like more information on advocacy.

Meeting adjourned at 8:57 – by Mitchell Pohl

Next meeting location TBD