

# WSSHE Puget Sound Board Meeting

8:00am – 6.2.2023

UMC and Zoom

## Attendees:

- State Past President – Scott Clinton
- Executive Director – Fawn Wilson
- PSC President – **Mitchell Pohl**
- Treasurer – Nick Happe-Hartsell
- Secretary – **Nancy Brown**
- President-Elect/Education Chair – **Stacia Rivera**
- Education Coordinator – **Diane Vandewall**
- Golf Coordinator – **Corey Robinson**
- Business Partner Advocate/Charity Coordinator – **Breanna Langston**
- Charity Chair – **Rob Pewitt**
- Membership Chair – **Danny Scott**
- Membership Coordinator – **Nicole Carter**
- Kelly Chalmers
- **Kyle Smith**
- **Allison Birkmeyer**
- Mike Kimberlin
- **Nancy Hawke**
- **Eric Gilbert**
- **Anna Gudima**
- **Stephen Wickline**
- Michael Rechnitz
- Nate Waye
- **Camilla Yamada**
- **Andrea Pina**
- **David Bain**
- Taylor Stokes
- **Cherie McNabb**
- **Ellie Graves**
- Mark Louis Cereghino
- Clarence Clipper
- Justin Cobb
- **David McCaughey**
- **Sam Chamaty**
- **Marty McGarrigle**

Meeting called to order at 8:05 by PSC President – Mitchell Pohl

## Roundtable Introductions

### Old Business

- Previous Month Meeting Minutes: Approved
  - Motion to approve: Stacia Rivera
  - Second: Nicole Carter

### Secretary Report – Report by Nancy Brown

- Continuing to draft Policy and Procedures. Schedule conflicts have stalled efforts. Next committee meeting will be June 9.

### Treasury Report – report by Nick Happe-Hartsell

- Total Assets and Liabilities: \$103,298.82
- Net Income: -\$16,551.10

### Golf Committee – report by Corey Robinson

- Tournament will be June 26.
- Volunteers for registration are covered.
- Most sponsorships are sold. Only a few small things for prizes remain.

## **Charity Committee – report by Breanna Langston**

- Day of Service
  - May 20 at Camp Korey.
  - Went well.
  - 9 sponsorships sold, covered all expenses
  - New t-shirt vendor that was quick and not too expensive
  - Cleaned the fountain. Interior cleaning. Made stair sets safe which will allow for safe diesel delivery, sorted costumes
  - 42 volunteers
- Holiday Party
  - Venue booked: 101 in Belltown
  - Theme: “Up to Snow Good”
  - Thursday, December 7 at 5:00-9:00
  - Still working on caterers and other vendors.
  - Now that Day of Service is done, focus on Holiday Party

## **Membership Committee - report by Nicole Carter**

- Top Golf, May 11
  - 18 professional members and 36 business partners came; many professional members are different than folks that usually come
  - All sponsorships were sold
  - Still closing out financials, but expect to have a profit.
- Outreach –Overlake outreach scheduled for May 31
  - Went well
  - 13 new members signed up plus 2 that were already members.
  - They were excited about PPSF and MMSF.
  - Follow up prior to conference to focus on access to scholarships.
- Networking Night: June 1
  - Location: Pumphouse Bar & Grill in Bellevue so it’s convenient for Overlake personnel.
  - 16 people including 5 professional members
- Next Networking Night will be in Seattle in July
- Axe Throwing October 12.
  - Blast has not been sent yet.

## **Education Committee - report by Diane Vandewall**

- CHFM study course planning on week of October 23. Still coordinating with ASHE to finalize date. Need a minimum of 25 participants. With option to add other courses as well (HCC, CHC, IP, etc.)
  - Will be advertised to whole Region 10. Looking for locations close to airport and with good access to public transit.
- May 12 roundtable was Life Safety and Sprinklers
  - Speakers: Nicole Carter and Hugo Sotelo (Children’s)
  - Over 24 people (some in rooms so exact numbers unknown)
- June 9 Roundtable
  - Topic: CMMS best practices

- Speakers: Mitch, Nick Happe-Hartsell, Greg Pries
- July 14 Roundtable
  - Topic: Breaker testing - Cochran
- Workshop
  - Panel discussion, potentially hybrid.
  - Topic: Life Safety Plans
  - Date and location TBD
- Future programs:
  - Possible topics include:
    - Ligature Risk Assessments – David McCaughey has a speaker. Sue Anderson from Seattle Children’s is also a SME on ligature risk.

### **Communications – report by Breanna Langston**

- Late blast out went out 5/25 that covered events through July.
- Committees should provide locations for events ASAP for July and August.

### **Business Partner Advocate – report by Breanna Langston**

- No updates.

### **State Business – report by Mitch Pohl**

- Frontline Employee of the Year Award.
  - Each chapter will award a frontline staff of the year at the fall conference.
  - Committee met last week and determined a selection process to make selection blind and remove bias.
  - In next few weeks a nomination form will be sent out and responses will go to David M.
  - At August board meeting, Board will review nominations, make a selection and then notify winner.
  - A QR code will be created to include at all events/blasts to increase participation.
- Pete Peterson SF board update
  - Andrea is meeting with Jim on Sunday to transfer Secretary duties.
  - Scott will be meeting with Bruce Holladay to transfer the Treasurer duties and bank info.
  - PPSF Board meeting will be scheduled after transfer has occurred.
- Fall Conference Planning
  - Planning efforts continue with speakers being lined up.

### **New Business**

- Website updates presented by Stephen Wickline:
  - There are two types of updates that need to be made: updates to keep content current and design changes
  - Stephen has started a log of minor updates to take to the State BOD to take to AMI.
  - PSC Committees noted that events are not getting put on the calendar.
  - Board believes that most content has been provided to AMI.
- WSSHE University – Diane would like more information on how the program works and how presenters are selected. Diane will have a meeting with Nicole and SW chapter to understand how presenters are being selected.

Meeting adjourned: 9:03am by Mitch Pohl

Next meeting will be on July 7, 2023. In person location: Swinerton  
September 8 at OAC